



# CENTRAL PEACE FIRE AND RESCUE COMMISSION

## Meeting

Thursday Feb 1, 2024 at 4:00 p.m.

MD of Spirit River #133 Council Chambers

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PRESENT	Brian Kroes	Manager / Fire Chief
	Tony Van Rootselaar	Chair / Director – M.D. of Spirit River # 133
	Joanne Chelick	Director – Village of Rycroft
	Dan Dibbelt	CAO, M.D. of Spirit River #133
	Brenda Stanich	Director – Town of Spirit River
	Roxann Dreger	Director – Village of Rycroft
	Nick van Rootselaar	Director – M.D. of Spirit River #133
	Wayne Meyer	Director – Town of Spirit River
	Steve Jack	CAO, Town of Spirit River
	Susan Roney	Recording Secretary

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1. **CALL TO ORDER** Chair/Director Van Rootselaar called the meeting to order at 4:06 p.m.

2. **ADOPTION OF AGENDA**

**MOTION 01-01-02-24** **MOVED** by Director Dreger to adopt the agenda provided. **CARRIED**

3. **ADOPTION OF MINUTES**

**MOTION 02-01-02-24** **MOVED** by Director Chelick to adopt the minutes. **CARRIED**

4. **MANAGER/FIRE CHIEF REPORT**

Chief Kroes presented his report highlighting, upcoming Career day, training progress and call outs.

**MOTION 03-01-02-24** **MOVED** by Director Dreger to accept the Manager/Fire Chief report. **CARRIED**

5. **BUSINESS ARISING FROM MINUTES**

5.1 **Employee Evaluation** (defer to end of meeting)

5.2 **Budget Adoption** (defer to end of meeting)

5.3 **ATB – GIC**

Chief Kroes received confirmation from ATB that the current GIC is earning at 4.96%

**INFO**

6. **NEW BUSINESS**

6.1 **Fire Hall Site**

Steve Jack presented the offer of land from the Town of Spirit River to the CPFRC directors for a future fire hall. Refer to handout provided.

**MOTION 04-01-02-24** **MOVED** by Director Dreger to accept the offer as presented and to proceed with the site assessment. **CARRIED**

6.2 **Equipment Contract Draft**

**MOTION 05-01-02-24** **MOVED** by Director van Rootselaar to adopt and use this Equipment Contract as part of the routine procedure when requiring the use outside equipment.

**CARRIED**

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### 7. ACTION LIST

#### 7.1 Newspaper Article

Articles submitted to the Signal did not get published. Group discussed some options for reaching out to all residents, such as social media and fliers. **INFO**

### 8. INFORMATION ITEMS

#### 8.1 Recruit Program – Graduation

Graduation to take place on March 24, 2024 at the Centennial Hall in Spirit River at 3:00p.m. **INFO**

#### 8.2 Pick-up Truck

Chief Kroes has located a 2021 F350 with under 90,000km for \$46,900.00. Further to **MOTION 05-04-01-24** to find a ¾ ton truck for the Wildland Fire skid,

**MOTION 05-01-02-24**

**MOVED** by Director Meyer to proceed with the purchase ensuring the truck is properly checked out. **CARRIED**

#### 8.3 Fire Chief Vacation

**INFO**

#### Revisit Item 5.2

##### Budget

**MOTION 06-01-02-24**

**MOVED** by Director van Rootselaar that the budget be approved with a variance of at least 2% for future salary adjustments. **CARRIED**

#### Revisit Item 5.1

##### Employee Evaluation

Various examples of employee reviews were provided to the directors, Dan Dibbelt suggested they look at the one that FCSS uses as it could be reworked to fit the needs of the commission. **DEFERED**

### 9. ADJOURNMENT

Meeting Adjourned: 5:20 p.m.

Next Meeting Date: Thursday March 14, 2024 at 4:00 p.m.

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